

**Pitman** Training **IT** programme

mcep

*your next step*

**pitman<sup>®</sup>**  
**training**

## Why Choose MCP?

Microsoft Desktop and Server products have become the operating systems of choice for small, medium and enterprise organisations world-wide. If you are going to touch a Microsoft operating system, wouldn't you rather be qualified to do so?

The MCP track offers either (or preferably both) a Desktop and a Server qualification, typically Windows Professional and Windows Server.

This qualification is the stepping stone to Microsoft credibility, and counts as the first part of an MCSA or MCSE qualification. With a background in desktop applications and an MCP, you are likely to be in demand in the office solving most of the technical problems that staff are typically going to encounter.

## What do our courses comprise of?

A suite of training products and online services, bringing together the best features of instructor-led training, computer-based training and distance learning:

**Course Manuals** – the core material, whatever the method of study

**Multimedia CDs** – extra resources to aid independent learning

**Online Mentoring** – questions answered online by subject experts

**Online Tutorials** – live, interactive, instructor-led sessions

**Online Progress Testing** – used to measure progress and highlight areas of difficulty

**Online Exam Preparation** – practice for exams leading to recognised qualifications

**Virtual Labs** – online access to specialised systems

**Learning Management System** – online tools to access records and manage training

## At the end of this course you will be able to:-

Install and configure Microsoft Windows Professional and Server

Perform maintenance and troubleshooting tasks

Install basic Active Directory Systems

Perform basic Network Administration tasks

## Potential Job Roles

Desktop and Server Support

Office IT Manager

Systems Administrator

First Line Network Support

## Course Outline

Firstly, this course provides individuals, who are new to Microsoft Windows®, with the knowledge necessary to understand and identify the tasks involved in supporting Windows networks. This is an introduction designed to provide an overview of networking concepts, and how they are implemented in Windows.

Secondly, the course provides students with the knowledge and skills necessary to install and configure Microsoft Windows Professional on stand-alone and client computers, that are part of a workgroup or domain. In addition, this course provides the skills and knowledge necessary to install and configure Windows Server to create File, Print, Web, and Terminal servers.

## Exam Details

Microsoft Certified Professional (MCP) candidates are required to pass one current Microsoft certification exam. Windows Professional or Server exams prove to be the most popular.



Local Centre UK:  
0800 220454

Local Centre ROI:  
1800 532632



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